

2023

The Facilities Master Plan

What is it and how does it work?



STATE OF NEW MEXICO  PUBLIC SCHOOL FACILITIES AUTHORITY

Partnering with New Mexico's communities to provide quality, sustainable school facilities for our students and educators.



The Facilities Master Plan (FMP) is the Beginning of Project Development



From Ideas



To Implementation

The FMP is Authorized by State Statute

Per Section 22-24-5.B(11) NMSA 1978, any district/state authorized charter school seeking capital outlay funding from the Public School Capital Outlay Council (PSCOC) must have a current five year facilities master plan

District 5-Year Facility Master Plans (FMP)

All files are PDF unless noted. For FMP's not available online, please submit a public records request.

- FMP Status Map 2021 [Download](#)
- Alamogordo Public Schools FMP 2020-2024 [Download](#)
- Albuquerque Public Schools – **FMP not available online**
- Animas Public Schools FMP 2012-2017 [Download](#)
- Artesia Public Schools FMP 2016-2021 [Download](#)
- Aztec Municipal School District FMP 2019-2024 [Download](#)
- Belen Consolidated School District FMP_2017-2021 [Download](#)
- Bernalillo Public Schools FMP 2018-2022 [Download](#)
- Bloomfield School District – **FMP not available online**
- Capitan Municipal Schools FMP 2019-2023 [Download](#)
- Carlsbad Municipal Schools FMP 2014-2019 [Download](#)
- Carrizozo Municipal Schools FMP 2015-2020 [Download](#)
- Central Consolidated School District – **FMP not available online**
- Chama Valley Independent School District FMP 2016-2020 [Download](#)
- Cimarron Municipal Schools FMP 2020-2025 [Download](#)
- Clayton Municipal Schools FMP 2016-2021 [Download](#)
- Cloudcroft Municipal School District FMP 2019-23 [Download](#)
- Clovis Municipal Schools FMP 2017-2021 [Download](#)
- Cobre Consolidated School District FMP 2012-2017 [Download](#)
- Cobre Consolidated School District Section 1 [Download](#)
- Cobre Consolidated School District Section 2 [Download](#)

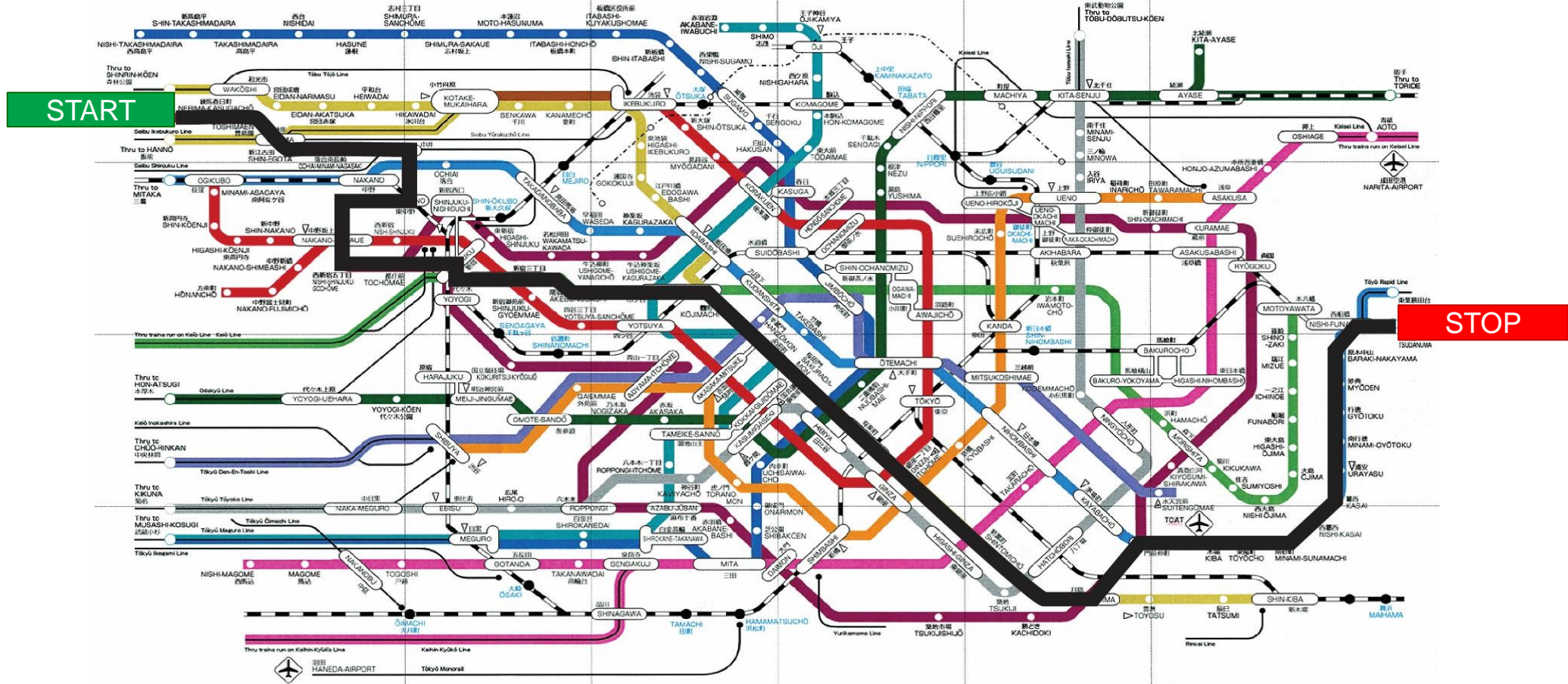


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District Resources

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Where are we? Where do we want to go? How do we get here?



Why Plan for School Facilities?

- Districts and charter schools have scarce and competing financial resources.
- District may be at a crossroads:
 - Demographic shifts;
 - Too much space that costs money to maintain and operate;
 - Too little space and need additions or new schools; and/or
 - Facilities that are old and unable to support changing needs of modern education.
- Improving, upgrading, maintaining a school building or campus can be intimidating and overwhelming – where to start?
 - Magnified when you have many school buildings and campuses to address

Benefits of the Facilities Master Plan

- Plan is an organizational management and budgeting tool that identifies priorities and critical capital and system needs
- All information and data on facilities in one place
 - Building systems
 - Building condition
 - Capacity/Utilization
 - Floor and site plans
- Contains rigorous demographic and socioeconomic profile including trends and projections
- Data about facility use – helps to organize existing or new space to accommodate program changes and needs
- Planning demonstrates a strategy behind facility improvement decision making in order to maximize taxpayer dollars

Components of a Facilities Master Plan

- Facilities Master Plan composed of data, input, and resources:
 - What are the conditions of our buildings, their systems, and site?
 - How many students are in our schools and how many can we expect to serve?
 - What issues do the users of our buildings see (teachers, staff, students)?
 - How are we using our buildings? Do we have enough space, too much space, can we accommodate our program?
 - What resources do we have to address our needs?
 - How do we integrate preventive maintenance to prolong the life of our buildings?



How does a Facilities Master Plan Work?

- Identifies short and long term district vision for its facilities
- Roadmap that guides district facility decision making based on data and input
 - What facilities only need general maintenance?
 - What facilities need renovation?
 - What facilities or systems need to be replaced?
 - How do we improve school security?
 - Do we need a new facility/do we need to close a facility or demolish buildings?
 - What are our technology/broadband needs?
 - Do our school sites need improvement?
- Reviews resources and timeframe for implementation of priority projects

Plan Implementation

- Identifies priorities and options for each school and district facility and **projects needed to meet priorities**
- Assign financial resources to each project
 - GO Bonds, SB-9/HB-33, Public School Capital Outlay Award
- Establishes a time frame for project implementation
- Integration of maintenance and capital planning
- Charter Schools use plan to assist in finding a suitable facility to accommodate their programs
- A Facilities Master Plan is a living document that district should review and update annually

The FMP and the PSCOC Process

FMP

- District prepares its five-year facilities master plan
- Based on data and input, district identifies FMP priorities for standards or systems projects
- School Board adopts FMP and secures funding for its share of project costs

Application

- For any FMP priority within eligible PSCOC funding pool, District may submit funding application
- PSFA and district work together to define the project scope and analyze the application
- Part of justification for project is inclusion in the FMP

Project

- PSCOC makes award to the district, which usually begins with Phase I Planning and Design work
- Project begins construction

In Summary: Value of a Facilities Master Plan

- Identifies the condition and needs of all the district's facilities and recommends projects to address the needs
- Resources are limited – maximizes the public dollar
- Decisions are based on data and input
- Builds upon district's strengths and addresses challenges
- Keeps the district focused in the event of leadership changes
- Rallies support for bond elections

“Better data = better decisions = better schools = students win”

-Quote from Alamogordo parent during its FMP process, 2014

Facilities Master Plan: Examples of Use

Lordsburg Municipal Schools

- Uses FMP to consolidate schools
 - Declining enrollment
 - Surplus Gross Square Footage
 - Re-built its high school at an appropriate scale and closed a school

Clovis Municipal Schools

- Uses FMP to address rapid growth
 - Overcrowded elementary schools
 - Moved 6th grade to middle schools to create space in elementary schools
 - Built a new middle school



Facilities Master Planning: Specific Examples of Use

Identification of Systems Replacement – HVAC, Roofs, Floors, etc...

New School to alleviate overcrowding/rapid growth

Right-Size Initiative – Replace large building with poor utilization with smaller building appropriate for enrollment

School Consolidation

New school to replace aging building in poor condition

Space needed for new programs – Pre-K, special education

Maintenance improvement

Common Questions About the FMP Process

- Our schools are ranked low/nothing has changed – do we need to do an FMP?
 - Planning is a good business practice. Districts have their own resources and can benefit from planning to decide to how to allocate resources to facilities.
- Does the PSCOC assist with the cost of a FMP?
 - PSCOC offers matching fund assistance to districts to help pay a consultant for preparing the FMP
- Do we need to hire a consultant?
 - We do not require the district to hire a consultant but planning professionals can help manage the process.
- What if our FMP priorities do not line up with FAD?
 - It is acceptable if a district identifies priorities that do not line up with the FAD ranking but PSCOC prioritizes those projects within the eligible funding pool (highest need projects based on condition, life/health/safety, crowding).

Facility Master Planning: Resources

PSFA Website:

- Examples of FMPs for school districts/state chartered charter schools
- FMP Guidelines, Checklists, and Templates
- Master plan procurement resources (RFPs, Agreements)

<https://www.nmpsfa.org/wordpress/>

From Planning to Completion



Contact:

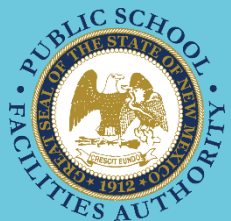
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Questions or Comments?



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