

**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL
SPECIAL MEETING - Minutes
December 20, 2021 – 1:30 PM
Video Conference**

(* Denotes potential action by the PSCOC)

Members Present: Mr. Joe Guillen, NMSBA Mr. Raúl Burciaga, LCS
 Dr. Vanessa Hawker, LESC Mr. David Abbey, LFC
 Mr. Antonio Ortiz, PED Ms. Ashley Leach, DFA
 Mr. David L. Robbins, PEC
 Ms. Mariana Padilla, Office of the Governor

Designees: Mr. Martin Romero, CID

1. **Call to Order** – Chair Guillen called the meeting to order at 1:30 P.M.

2. **(Roll Call)***

Roll Call:

Mr. Abbey – Yes	Ms. Padilla – Yes	Mr. Robbins – Yes
Mr. Burciaga – Yes	Mr. Ortiz – Yes	Mr. Romero – Yes
Dr. Hawker – Yes	Ms. Leach – Yes	Mr. Guillen – Yes

3. **Hiring of New Executive Director for Public School Facilities Authority***

The PSCOC Council received a notice in September 2021 from the previous PSFA director that they were leaving for another job opportunity. Mr. Guillen worked with the PSFA Human Resources Director, Justin Owens to put together a timeline and advertisement of the vacant position during September and October of 2021. During that time, Council Member volunteers served on an initial interview committee; David Robbins, Vanessa Hawker, Ashley Leach and Joe Guillen. The Council received approximately twelve to fifteen applications for the position. Five to six applicants met the minimum requirements for the position, and the interview committee interviewed each of those individuals. Two finalists were recommended for a second round of interviews with the full Council. Following the interviews, the Council spoke briefly, and no decisions were made in an executive session. After following-up, the Council was prepared to make an offer and fill the vacancy with the Interim Director, Martica Casias. Based on the interviews, the salary requirements and recommendation brought forward was to hire Ms. Casias for \$120,000.

MOTION: Mr. Robbins moved for Council approval of hiring Martica Casias at an annual salary of \$120,000. Mr. Abbey seconded and a roll call vote was taken.

Roll Call:

Mr. Abbey – Yes	Ms. Padilla – Yes	Mr. Robbins – Yes
Mr. Burciaga – Yes	Mr. Ortiz – Yes	Mr. Romero – Yes
Dr. Hawker – Yes	Ms. Leach – Yes	Mr. Guillen – Yes

4. **Next PSCOC Meeting** – Proposed for January 10, 2022.

- 5. Adjourn** - There being no further business to come before the Council, Mr. Burciaga moved to adjourn the meeting. Dr. Hawker seconded and the motion was unanimously approved. The meeting adjourned at 1:44 p.m.

 Chair

1/10/22 Date