

**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL  
MEETING MINUTES  
STATE CAPITOL BUILDING ROOM 307  
September 13, 2021**

**Members Present:** Mr. Joe Guillen, NMSBA      Dr. Vanessa Hawker, LESC  
Mr. David Abbey, LFC      Mr. David L. Robbins, PEC  
Mr. Antonio Ortiz, PED      Mr. Clay Bailey, CID  
Ms. Ashley Leach, DFA  
Ms. Mariana Padilla, Office of the Governor

Designee(s): Clinton Turner for Raul Burciaga

1. **Call to Order** – Chair Guillen called the meeting to order at 1:35 P.M.
  - a. **Approval of Agenda** – Chair Guillen asked if there were any changes to the agenda as presented, as there was none, the agenda was unanimously approved.
  - b. **Correspondence** – Mr. Chamblin referred to the letter of departure which addressed the appreciation from staff and council to Ms. Jeri Birge. Ms. Birge was a long serving PSFA staff member who will be moving on to another state agency. Ms. Birge was thanked for her years of service and wished well on her new endeavor.

Mr. Abbey received a correspondence from the New Mexico School of Deaf, asking for consideration of eligibility for Pre-K facilities.

2. **Public Comment** – None.

3. **PSCOC Financial Plan**

- a. **Financial Plan**

Mr. Evans presented the financial plan, noting the out of-cycle action; there was a minor reduction to (Gallup) Tohatchi teacher housing units (\$4,333), this was a correction from what was previously awarded. Design funding was awarded to (Roswell) Mesa MS \$4.1M and (Las Cruces) Columbia ES \$2.3M. The financial plan variance analysis noted FY22 through FY25, detailed the difference of estimated versus actual awards in July 2021 for Standards and Systems-based projects. Mr. Evans highlighted the unfavorable estimated increases as projected on the variance analysis report to the broadband program, and two new programs; the Demolition Program and the Teacher Housing Program with an estimated amount increase into those programs for FY22 through FY25.

Mr. Abbey questioned the line of uncommitted balance, and asked if this reflected the agenda with more systems projects coming in or not. Mr. Chamblin replied there was not a specific place holder for this remaining fiscal year (FY22); the Demolition Program will flow through the Systems-based program, with an estimated \$5M in state funding the FY22 fiscal year. Mr. Abbey stated the estimated uncommitted balance has a lot of capacity by traditional standards,

and asked if Systems awards would create a big debt. Mr. Chamblin replied that historically, Systems-based awards are typically \$1M to \$5M total project cost per.

**4. Consent Agenda**

**a. Approval of Meeting Minutes – August 9, 2021**

**b. Facilities Master Plan (FMP) Application Announcement**

Mr. Guillen reviewed the items listed on the consent agenda and asked members if any item needed to be pulled for discussion; as there was none, a motion to approve was made.

**MOTION:** Mr. Robbins moved for Council approval of the consent agenda. Mr. Bailey seconded and **the motion was unanimously approved.**

**5. Other Business**

**a. FY22 Lease Assistance Awards**

Mr. Chamblin reviewed both of the September subcommittee discussions held in September 2021 subcommittee meetings. The AMS Subcommittee held an informational conversation and the Awards Subcommittee moved for action. Mr. Guillen mentioned there was also discussion about this motion at last month's PSCOC meeting; Mr. Robbins brought up concerns about the MEM rate and it was tabled for reconsideration. Mr. Chamblin presented a follow-up memorandum and legal determination from Mona Martinez, PSFA staff attorney, clarifying questions stated at the subcommittee meetings from August 2021. Based on the language in the Public School Capital Outlay Act, Council must adjust the potential MEM rate annually, based on the Consumer Price Index (CPI), this results in a not-to-exceed value. The Council has the discretion to award Lease Assistance MEM rate up-to the maximum allowable value, or award less in any given year. This sets the ceiling for any given year, but the Council is not obligated to increase the awarded MEM rate year over year without consideration. It is at the Council's discretion to balance the needs of the fund, to make major project awards, and to address the Zuni Lawsuit; therefore, the size of the lease assistance program must be managed overtime. The PSFA determined the Council's action taken in past ten years are in line with the statutory language stated in the Public School Capital Outlay Act. The PSFA recommendation was to keep the program stable for the long term, with a 2% increase to the awarded MEM rate for the FY22 Lease Assistance awards.

Mr. Robbins was in agreement, and stated that the priority of the Council is the funding of the construction of schools, and would like the legislature to take a look at the funding that goes to state chartered and district chartered charter schools. There is a difference between what the typical public school is receiving from capital expenditures to maintain and build new facilities versus what charter schools receive, and they are all public school students. The typical public school is between 150-160 square feet per child, and the typical charter school is less than 100 square feet per child. Charter schools are using SEG funds to pay a significant portion of their annual leases.

**MOTION** Mr. Guillen moved for Council Approval of the Awards Subcommittee recommendation, as specified in the accompanying spreadsheet entitled “*FY22 Lease Assistance Program Detail Summary*,” to 98 charter and district school applicants, in the amount of \$17,052,366. This award scenario represents a discretionary 2% increase in the MEM rate, as approved by the Council and as allowed by statute.

Upon acceptance of the award by the applicant charter school or district, Council authorizes the PSFA staff to distribute the award amounts quarterly, on a reimbursement basis, upon receiving proof of the actual lease payments. Council authorizes the PSFA staff to make reductions to award amounts subject to PED and/or PEC written certification to the PSFA that a condition exists that warrants an award adjustment or suspension due to a school closure, charter revocation, financial violation or irregularities, and or adjustments to certified attendance numbers (MEM counts). Adjustments to lease amounts may also be made due to a lease termination or amendment. Reimbursements are contingent on the submittal of an E-Occupancy certificate, current facility master plan, audit report, invoices and other statutory requirements, as set forth in the application. **The motion was unanimously approved.**

**b. Systems-based Application and Demolition Program Guidelines and Application**

Mr. Chamblin pointed out the two particular motions discussed in both subcommittees. AMS Subcommittee took action on approving the guidelines and rule reformulation, and Awards took action to approve the release of the application to solicit additional requests for Systems-based funding with the explicit intent to gather requests for demolition funding through the Systems-based program. Council determined in August 2021 that the demolition program would run through the Systems-based program, to include the new rules outlined in the legislation that passed this year. The PSFA responded to Council’s decision by preparing to reissue the Systems-based application and program, as presented in the materials. The application now has additional requirements for districts requesting demolition funding. The legislative language updating the Capital Outlay Act allows districts to request demolition funding, including up to 100% state funding if they do not have a local match for a demolition project. For districts that intend to make the unique request for additional funding, additional documentation is required to submit along with the application. Following-up with the insurance conversation in August, POMS & Associates has assured the PSFA and districts that they will be able to work with any district that need help to break out the insured cost of any particular building in their annual insurance costs.

Mr. Abbey mentioned the PSCOC has a surplus of hundreds of millions of dollars, and had heard from school districts that it takes five to six years to advance a Standards-based project. Knowing that timeline is so long, Mr. Abbey proposed and suggested a motion to expand the scope of applications to include Standards and Pre-K classrooms along with the Systems-based applications. Pre-K and early childhood funding is clearly a priority of the legislature, and traditionally the Pre-K funding program has been underutilized. Mr. Abbey said it was very clear that staff was struggling with workload, and he believes that is one reason why the staff has been reluctant to bring forward applications that may create extra workload; the PSFA can ask the next legislature to give a supplemental appropriation request as necessary to hire contractual support that may be necessary. Ms. Leach questioned what the Standards-based projects would equate to, and how it would impact the increase of awards. Mr. Abbey

interjected that the testimony will change funding amounts less than ten million, and that is not enough given the resources the Council has available. During the last application cycle, there were only eight to ten projects, and at that time school districts were pre-occupied with COVID-19 issues, and that really slowed down the workload. Mr. Abbey also replied that it typically takes five to six years through the course of planning, programming, design and construction to complete a project.

Mr. Guillen stated that PSCOC is on the right track, and that they have some resources that need to be put to use; districts around the state need money, and if there is anything to expedite or facilitate that more, it is very important. There are local resources involved, and this provided some opportunity and time for school districts to get their local bond issues in order or other financing in place. There is some federal funding available now that might not be available later on, that could be put to use quickly. Mr. Chamblin mentioned the Systems-based program application will be released September 14, 2021. Districts will be free to apply for all that is offered in this program including demolition funding. Requests for Pre-K funding can be implemented, and the Council can make awards through the Systems-based program this year. For the Standards-based Program, it is a calendar-based program that is based on the statewide ranking list, which is put out every January and frozen throughout the year. Once the new ranking is released, the Council will take action to open up the eligibility criteria for the Standards-based program. The eligibility criteria for the 2021 calendar year for Standards-based projects were schools in the top 100 ranking, and any school that had an average campus FCI over 70%. For the duration of the 2021 calendar year, there is not enough time to run the typical Standards-based application process; that process takes six months to complete. Mr. Guillen suggested to use the current ranking that was used for the previous application cycle. Mr. Abbey agreed with Mr. Guillen, with using the current rankings that exist, considering the COVID era, there will not be a flood of applications. Mr. Abbey suggested stating the *"The Council and staff may prioritize standards-based funding by rank"* in order to administer the program, and understands that there are concerns about time constraints. Part of the workload problem is that there are too many small programs running rather than the larger funding programs.

Ms. Leach agreed with Mr. Abbey's comments, and stated that what can be funded more needs to be reevaluated; looking at the thresholds being used is critical. The Board of Finance is seeing the money in the pipeline and what might occur in the next three to five years as far as additional funding. Ms. Leach was interested in seeing a strategic plan, three to five years into the future, to deal with more money coming through. Ms. Leach suggested running different scenarios of the different rankings and to consider what could be done to fund small projects to make it less cumbersome at the approval level; taking a look at the strategic plan would be very helpful as tool. Mr. Guillen summarized in the short term that looks like a good idea, but the Council needs to look at the big picture as well, because this problem may get bigger. Ms. Padilla mentioned that in general she supported what Mr. Abbey was proposing, and funding needs to get out to the schools more quickly, the need for funding Pre-K and early childhood is something the Governor's office hears about regularly. Mr. Turner questioned Ms. Leach about how much the uncommitted balances could possibly go up once the new severance tax bonds were incorporated with the forecast in FY23. Ms. Leach replied that if things go as anticipated, it could be an additional \$100M-\$200M dollars per year in capacity

that could be certified for PSCOC needs. Dr. Hawker agreed with Mr. Abbey about the uncommitted balance and the need in schools, and said that it made sense to tap into the money and allow additional awards to be based upon the current ranking.

**MOTION:** Approval of the AMS Subcommittee Recommendation to release the second round of the 2021-2022 Systems-based program guidelines as they pertain to inclusion of demolition eligibility, application, scope and additional requirements.

Approval of the Awards Subcommittee Recommendation to release a second round of the 2021-2022 Systems-based application, announcement and timeline.

- For Systems-based, facilities within the top 300 and/or with a campus FCI greater than 70%.
- For a Systems-based demolition, any abandoned district-owned building is eligible.

The PSFA is authorized to perform site-visits and work with districts regarding project scope and total estimated project cost.

**AMENDED MOTION:** Mr. Abbey moved for Council approval to release the second round of the 2021-2022 Systems-based, Standards-based, and Pre-K applications and program guidelines. The Systems-based guidelines include demolition eligibility, application, scope and additional requirements.

- For Standards-based, facilities within the top 100 or with a campus, or FCI greater than 70%.
- For Systems-based, facilities within the top 300 or with a campus, or FCI greater than 70%.
  - For Systems-based demolition, any abandoned district-owned building is eligible.
- Pre-K classrooms, all school facilities within the ranking are eligible.
- The PSFA may prioritize standards-based applications based on FCI.

Dr. Hawker seconded and **the motion was unanimously approved.**

**c. BDCP State-wide Education Network Guidelines and Governance**

Mr. Abbey mentioned the Awards Subcommittee did not have a recommendation, he was not at the September Awards Subcommittee meeting, and felt the agenda item was not ready to advance. He expressed concern about the Council delegating the authority to a separate body, and he thought this motion did not express that concern. Mr. Guillen asked for a summary on the status, and mentioned that the decision making in terms of governance, needs to be thoroughly thought out and discussed. Mr. Guillen said that PSCOC is a high level Council, and delegated authority to a non-profit from the Council entity may work in other states, but it needs to be figured out, and how it affects the Council. Mr. Guillen proposed to delay in the decision making aspect of the proposal. Mr. Chamblin reviewed the discussion from both subcommittees, and mentioned the Awards Subcommittee was on the cusp of formulating a more specific potential motion, and also voiced the need of direction from the Council. Mr.

Chamblin stated that the conversation about governance can be shelved, and there does not need to be a decision made yet this year. The need at that point in time was to move forward with beginning discussions about the statewide conceptual plan for the Statewide Education Network (SEN) this fall 2021 in partnership with the consultant the Council approved in August 2021. In addition to conceptual planning, other key pieces of work that needed to be approved are the fiscal and contracting agent for any E-rate eligible RFPs and contracts for work or services that might be developed through the conceptual planning effort with third party expertise this fall 2021 for next year's E-rate application cycle in March of 2022. Part of what the PSFA would like to formulate in the fall of 2021 with the support of the third party engineer that the PSFA solicited, is the development of a conceptual plan to create potential real projects that could be funded as E-rate projects. Typically E-rate projects are 80%-90% funded by the Federal Government and the state would pay the 10%-20% percent to make the project happen. Explicitly in the revised motion, the Council would provide direction to move forward with the conceptual plan, which effectively was already initiated in August 2021 with \$300K in funding to hire contracting engineers and experts to help with the effort. Once the planning effort is completed in the next couple of months, the PSFA could serve as the fiscal and contracting entity in RFPs and solicitations to the open market for potential real projects and services that might become part of the SEN conceptual plan. That was where the conversation was after both of the September subcommittee meetings; the conversation about governance could be shelved. The solicitations put out this fall would come back to Council for review and approval. This is a multi-year effort, the sooner the conceptual plan is started, the better. That was the proposal at that point in time so the Council had awareness of how the PSFA was spending staff time on developing the SEN and potential solicitations that could run through the E-rate program. When projects are developed, they would be brought back to Council for funding in the future with more specific action for the Council to review.

Mr. Abbey stated the PSFA already had approval for the \$300K to start the conceptual plan, the PSFA was going to bring back projects when they were ready, and that the Council has reported urgency to advance the conceptual plan. Mr. Guillen asked if the PSFA needed more guidance. Mr. Chamblin mentioned that the PSFA was looking to hire engineers to help develop a conceptual statewide plan and no more than that. What the PSFA needed to know from Council is whether or not they will approve the PSFA to be the fiscal and contracting agent or not. Mr. Robbins agreed with Mr. Chamblin and his intent that the Council should let the PSFA move forward to bring back specific projects to Council as they are developed from these guidelines, otherwise there is risk of losing millions of dollars in Federal match money for E-rate and there are a lot of projects that could be added. Mr. Chamblin concurred and stated the basic choice at that point in time was to develop guidelines and a conceptual plan. Ms. Padilla stated that the Council must be as proactive as possible, and agreed with the need to move projects forward in addition to developing a conceptual plan, and whatever staff needs to get that done should be supported. Mr. Chamblin clarified from the previous action that the Council approved \$300K seed money to hire a consultant to develop a statewide plan and guidelines. The focus has been getting school sites connected, and moving forward would

be the next step for the state. Mr. Bailey questioned if the RFP would be sent out before it comes back to Council to have it approved. Mr. Chamblin replied that generally we would need to get real responses from the market, including cost and the interest of the market. The responses to the RFPs would be brought back to Council once real projects have been scoped and the costs developed for this effort. With the PSFA as the potential contracting agent, the agency needs to know if the Council is behind supporting this process or not, before staff time is spent developing RFPs. Mr. Guillen asked for clarification on who the represented contracting parties. Mr. Chamblin clarified the contracted parties for most of this work would be school districts at the regional level who would want to participate in contracts for services or network equipment. Some of the work would be state level work that ultimately benefits the school districts.

Ms. Padilla asked for clarification on the timeline. Mr. Chamblin clarified the timeline, beginning with the development of a conceptual plan in September 2021, followed by hiring a third party network engineer. Once a consultant is selected, the work will begin in the next couple of weeks. It will take about a month and a half for the third party consultant to look at the statewide picture with broadband and schools, then support the PSFA to develop RFPs to go out to market at the beginning of November for real projects. That would be sent out early November and responses would be evaluated through January, to then bring back specific requests for E-rate eligible projects as quickly as possible beginning in January. Ms. Padilla wanted to confirm that this is still part of a larger coordinated effort between state agencies as well and the broadband office.

Mr. Viorica stated a few points of clarification, noting what Mr. Chamblin had referenced as a conceptual plan, he would call a high level engineer to plan because in order to serve as the basis for the procurements. The difference between the work that the PSFA has been doing in prior years from 2016-2020 is that every single project belonged to one single district. Mr. Viorica said the upcoming work will involve groups of school districts and charters, connecting them together and basically the SEN is a group, "*the array of technical and contractual arrangements,*" for internet access and other services, primarily network management and cyber security. This is a large number of agreements and not one single school district can hold the agreement for the entire group for all of the participants – it is expected to have about 30+ districts participating in the first phase. That is the reason why the PSFA or another agency has to be the holder of all of these contractual arrangements on behalf of all of these school districts. In response to Ms. Padilla's question, there is a large advisory committee with over 50 members representing different state agencies, school districts, higher education and other organizations. There were over 20 members from the committee that were present at the meeting (in-person and virtually). The recommendation brought to Council previously and currently are supported by the advisory committee. The recommendation is related to the technical specifications as well as the different approaches on how to build this operation that is going to be the SEN. That is ultimately going to help all schools with their internet access and keeping their connection secure. The schools are the largest consumer of broadband in the state. Leveraging that buying power and those economies of scale will help

the communities in the state with the creation of additional capacity related to broadband as a whole.

Mr. Guillen was not clear that the Council needed action, but assured to take any action necessary so we don't slow down. Ms. Padilla asked to clarify that staff has the ability to do everything that was described so the continued development of the SEN does not slow down. Mr. Turner clarified that the statute reads, "*The Council may fund these educational technology infrastructure projects if the Council determines they are in accord with the guidelines and necessary for education.*" Mr. Robbins stated that he believed PSFA is requesting a consensus of an intent that the PSFA would then approve the issuance of RFPs for actual construction of this network, and it's not just a conceptual framework and plan. Mr. Abbey said that we wouldn't know until Council see it, but we all feel the urgency to advance the program. Mr. Viorica mentioned the guidelines presented are clear enough, and besides the outside governance question, the guidelines laid out in the executive summary could be refined and brought back to Council for approval. Mr. Viorica asked if the Council would be open to hearing from members of the Broadband Advisory Committee. Mr. Guillen opened the floor for comment of the spokespersons from the committee.

Mr. Bob Simpson, the IT Director from Reserve, New Mexico stated that with the advisory committee the entities are from K-12 education; Higher-Ed, tribal entities, and a number of different of people that want to participate in a SEN. At this point in time there is concern with the conflict between those entities as the PSFA is going to take lead with what the SEN is becoming; the main concern in particular is with Higher-Ed as they may take exception to that, and Higher-Ed needs to be part of this program. The Broadband Advisory Committee is asking for funding to start this network, but ultimately there may be other entities that are part of the network, and the funding will not be strictly for K-12 education. The bigger picture is that there are economies of scale, and it will save the state a great deal of money if all of these entities can come together and develop this network. Trying to do this separately will not have those economies of scale and it will be much more difficult to accomplish. From the committee's point of view, we appreciate everything that you are doing, I am representing the small schools because we cannot do this without somebody else's help. Many of these districts are on their own, and do not have the capacity and ability to create a SEN.

Mark Carrara, Technology Director, Amy Biehl Charter High School in Albuquerque spoke to the exception of putting the governance off. The governance is vital, we cannot decide how to move forward until we have a determination of what to do. A committee of fifty people are not able to determine that, one of the problems is we are not asking for a group that can fund, we are not asking for budgetary authority, we are not taking away from the state. In fact, four of the thirteen board of director positions are filled by state agency members; the PSFA, Higher-Ed, PED and the Governor's Broadband Office. We are not trying to take away from you, we are trying to get an organization that can answer questions. So the Council can ask questions and we can provide answers. I don't see how we can do this without some sort of organization that can answer to the Council. We need to have some overarching agency that



can help get this moving. It cannot be two years from now, that would be too late. We need to do this now so when you ask the question, you can have someone who can provide the answer.

Lee Reynolds, IT Director from Rio Rancho Public Schools referenced back to NM Tech in 1985 when Senator Pete Domenici had a non-profit built in New Mexico to spawn and work on economic development and distance education, and with the seed money they built fiber optics that are still in place today between the major universities. He agreed with the point that Mr. Carrara was talking about it is very complex to build a SEN. Mr. Reynolds was interested in a homework application that he has an issue with and the school district because not every student has the connectivity to their homes in order to facilitate distance learning. Mr. Reynolds stated that New Mexico needs economic development for the entire state. Everyone is in agreement of the benefits here that with a SEN everybody wins. The community, education, healthcare, tribal lands, everybody is a winner if we can all get together and make this happen. Mr. Reynolds thanked the Council with the efforts are going on to move forward. The fact that the PSFA can and will sign contracts in order to get the back bone started, but we also need field projects. He provided if you want real shovel running projects, he had one already mentioning about cell phone towers not in competition, but on our properties, lease out the space to the carriers which will fund in perpetuity to the students that need access. That is a simple process that is already happening around the country already. Mr. Carrara thanked the Council for their time.

Mr. Robbins replied with understanding of the comments made regarding the non-profit entity, and did not think the PSFA and the PSCOC had the legal authority to set-up a non-profit organization; that has to come from the legislature. Mr. Robbins believed that by giving the PSFA the direction to start this work and if projects come out of this that the Council will approve, they will take into consideration the needs of all education in the state of New Mexico, not just K-12; however, K-12 is the priority of the Council. What the PSFA is looking at doing does not require a non-profit at this time. As the program develops and as projects begin, the legislature may determine a different type of structure at which those discussions can be had during that time. Mr. Robbins stated that if something doesn't start there is a chance to lose out on millions of dollars of federal funding that could get some of these projects started. The state may or may not own the fiber optics, basically you pay to use a portion, and some of these private companies may not want to invest a hundred million dollars on their own unless they know someone is going to be using it, and if they know the state education systems are going to be using it to a large degree they would be willing to go into a partnership.

**MOTION:** Approve the guidelines, implementation framework and sequence of events below for a Statewide Education Network (SEN) as required by SB144 of 2021. Council will revisit the guidelines and the SEN Advisory Board recommendations regularly to make any adjustments deemed necessary to account for changes of broadband and technology use by New Mexico Local Education Agencies (LEA).

**AMENDED MOTION:** Mr. Abbey moved for Council approval of the PSCOC authorizing the PSFA to issue RFPs and conduct related activities to develop projects for approval of funding from the Council. Mr. Robbins seconded and **the motion was unanimously approved.**

**d. Recertification of SSTBs**

Mr. Evans presented a movement of STB15A-0001 both of these are Systems-based projects, one project was no longer needed and one project needed additional funding. Moving \$238,009 from Gadsden Loma Linda ES over to Las Vegas City Los Niños ES. Ms. Leach requested the unexpended balance of the 2015A SB. Mr. Evans replied \$1.8M mostly in the Gadsden project.

**MOTION:** Mr. Abbey moved a motion to adopt the Resolution, Notification, Certification and Resolution of unexpended bond proceeds as follows:

- STB15A-0001 in the amount of \$238,009 to PSCOC awarded projects totaling \$238,009. Mr. Robbins seconded and **the motion was unanimously approved.**

**e. Personnel Update: PSFA Director**

Mr. Chamblin announced his resignation and noted his last day at the PSFA will be September 30, 2021. Mr. Guillen thanked Mr. Chamblin for his service over the last four years, and commended him for all of the work he has done. Mr. Guillen is working with the PSFA Human Resources Manager, Justin Owens, to put together a draft timeline, job description and advertisement to begin the search for a replacement. Mr. Guillen recommended to appoint Martica Casias as the Interim Director and appoint the AMS Subcommittee, which is in charge of the administration, to begin the process of fine tuning the documents that were put together already, along with setting up the interview process. This would allow the AMS Subcommittee to focus on the first part of the process and involve the entire Council in the actual selection of the new hire.

Mr. Abbey thanked Mr. Chamblin for his service in the last four years, stating that Mr. Chamblin brought stability to the Council during a challenging time. Mr. Abbey also suggested authorizing AMS to issue an ad for recruitment. Mr. Guillen shared a handout with the job description. Mr. Robbins thanked Mr. Chamblin and shared his appreciation working with him. Ms. Padilla also thanked Mr. Chamblin for his service and wished him best of luck on his next endeavor. Mr. Bailey shared his appreciation and the work he has done. Martica Casias spoke on behalf of the entire PSFA staff and thanked Mr. Chamblin for the stability he brought to the agency and the relationships he created with the districts. Ms. Leach stated she enjoyed working with Mr. Chamblin and the openness he has shown working with the Board of Finance and looking at efficiencies that could be made around recertification and tracking expenditures. Dr. Hawker spoke on behalf of the LESC and thanked Mr. Chamblin for his service. Mr. Turner spoke on behalf of Mr. Burciaga and thanked him for his willingness to share and educate the Council, and stated that the relationships with schools have been much

improved over Mr. Chamblin's tenure. Mr. Ortiz thanked Mr. Chamblin for his service and professionalism. Mr. Chamblin expressed his honor and pleasure to serve for four years.

**MOTION:** Mr. Abbey moved a motion for the AMS Subcommittee to take the lead on initiating the succession planning and to expedite actions, subject to the chairs approval, and the AMS Subcommittee can execute the necessary items. Martica Casias is now serving as the acting Director of the PSFA. Ms. Leach seconded and **the motion was unanimously approved.**

## **6. Informational**

### **a. Project Status Report**

Mr. Chamblin highlighted the information listed within the executive summary.

### **b. Maintenance Program Status Report**

Mr. Tillotson pointed out a couple new things on the Maintenance Program Status Report (MPSR). The light purple highlighted school districts now reflect and align with the Project Status Report (PSR). This is to ensure that New Mexico school districts that have current projects in place recognize the value of a preventative maintenance plan. This is a roadmap on how to take care of the capital investments year-to-year to ensure that school districts are engaged in that process. Coming out of the COVID-19 challenges, New Mexico school districts are rebounding with regards to their performance in all measures. First is the preventative maintenance (PM) score which many school districts have rebounded and updated their PM plans for formal assessment rating criteria. Currently 58.24% of New Mexico school districts have a current PM plan. Previously, the number was as low as 39%. Many school districts were affected by COVID-19 and lost staff members, but are rebounding with regards to PM planning. Of the highlighted New Mexico School districts with current projects in place; seven of the thirty-five currently do not have current preventative maintenance plans. It has forced the PSFA to look at the data and reach out to the New Mexico school districts all the way up to the superintendents and let them know that current and updated preventative maintenance plans are a statute requirement and a good business practice to take care of the capital investments made over the last fifteen to eighteen years as an organization. Facilities Information Management System (FIMS) is also progressing across the state of New Mexico. Many school districts are rebounding with higher numbers. More school districts are getting back on board with the preventative maintenance direct platform focusing on work orders to support education environments. The Facility Maintenance Assessment Report (FMAR F6) is 72.158% performance statewide, there is still work ahead. The NM charter school ratings are at 72%. Mr. Tillotson believed an increase of 72% to 80% could happen in the next five years. This means better preventative maintenance and taking care of capital investments to a much better level moving forward. There are educational platforms to help circumvent these issues to better educate facility managers to a better level. Meaningful Maintenance Metrics Report is at 12.1% of New Mexico districts are using this report. This is a very powerful report that is used to tell the story of what is transpiring regarding maintenance. The PSFA has been encouraging more districts to use this report.

