

ROY MUNICIPAL SCHOOLS DISTRICT MISSION STATEMENT

“Lead. Achieve. Succeed.”

EDUCATIONAL GOALS

Program of Instruction

School-wide

RMS offers comprehensive program of instruction that is centered on the four core subjects: Language arts, mathematics, science and social studies. The district is pursuing the development of additional core subjects of reading, the arts, and modern and classical languages.

LOCAL EDUCATIONAL AGENCY (LEA) EDUCATIONAL PLAN FOR STUDENT SUCCESS (EPSS)

RMS has a comprehensive EPSS in place for the elementary and high schools. The EPSS addresses the Goals, Strategies, Action Steps and Tasks RMS is incorporating into their curriculum to evaluate and implement Common Core State Standards (CCSS) and the instructional and professional goals put forth by the District. The full EPSS plan is located in the appendix of this document.

At the start of the 2014-15 school year, the RMS EPSS Plan Action Items were 48% complete.

Goals listed in the District EPSS Plan include:

- Smarter Return on NM Investment
- Ready for Success
- Rewarding Effective Educators and Leaders
- Real Accountability, Real Results: A-F
- Effective Options for Parents

Action Steps in the District’s EPSS plan are focused on:

- Increasing reading proficiency
- Incorporating CCSS strategies into classroom curriculums
- Developing opportunities for faculty and staff professional development
- Tracking students’ attendance to raise graduation rates
- Providing alternative learning opportunities through the school’s regular curriculum

Elementary School

Goals listed in the Roy Elementary EPSS Plan include:

- Providing Burst & NM Reads to Lead Reading Instructional Programs
- Strengthening Math Instructional Programs
- Providing Title I program

Goals

High School

Goals listed in the Roy High School EPSS Plan include:

- Strengthening Reading Instructional Programs
- Strengthening Math Instructional Programs
- Providing homework recovery study hall

Goals for High School Career Instruction

The District anticipates offering students the opportunity to receive the following career readiness instruction:

- Technology and Computer Science
- Industrial Trades
- Agriculture Trades
- Business
- Health Technology
- Dual credit courses

RMS Relationship to Roy Community

The school district realizes community partnerships are an essential part of the success of the district. Roy Municipal Schools makes every effort to involve the Roy Community in school functions and programmatic decisions, as well as opening up the school facility for community use, such as recreational spaces, gymnasiums, game rooms and computer labs.

RMS site and facility also function as a common gathering space during emergency and crisis situations for the Roy community and outside emergency responders. The facility is supported by a back-up emergency generator.

Future Facility Goals

RMS is functioning above NM Adequacy Standards recommended square footage per student to the statewide Adequacy Standards. The District is aware of the amount of excess square footage at their combination campus. RMS was encouraged to include Right Sizing of schools, in their case, reduction of facility square footage in their long term plans.

Based on continued focus on Career Instruction, RMS plans to retain square footage at the Vo-Tech building, IVT, computer lab and the agriculture lab. RMS is aware that any future PSCOC award would require evaluation of excess, unused, or under utilized space and a plan for re-configuration of the building.

Process

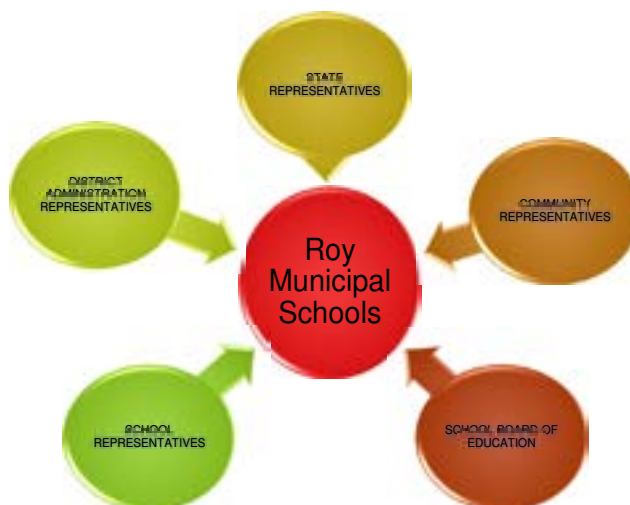
RESPONSIBILITY AND AUTHORITY:

The Board of Education commissioned the development of this 5 Year Facilities Master Plan to serve as a reference and guide for Roy Municipal Schools (RMS). It is recommended that this plan be reviewed yearly and modified as necessary to reflect the direction and accomplishments of RMS. It is the responsibility of RMS to review and revise the entire content of this Facilities Master Plan every 5 years.

FACILITIES MASTER PLAN PROCESS:

Roy Municipal Schools recognizes that success of this Facilities Master Plan and subsequent projects depend on the District developing strong partnerships between RMS, the State of New Mexico and the local community. Each entity plays a vital role in the progress of the District. Without the support of all partners, the District will not be able to move forward with its capital plan.

ROY MUNICIPAL SCHOOLS PARTNERSHIP



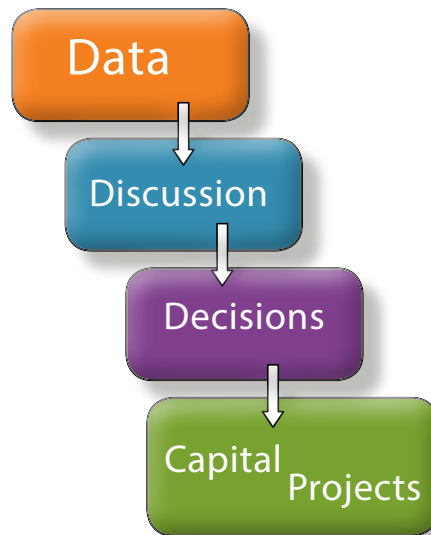
RMS has developed a long, successful relationship with the local community and with their State representatives. RMS continuously seeks input from the local community and is aware of their concerns for the future of the District. To serve as a liaison between the School Board and the community, an FMP Committee was appointed by RMS which included the Superintendent, a Board Member, Teachers, and District department staff to assure that all aspects of the District was represented.

UTILIZATION OF DATA IN THE FMP PROCESS:

The driving force behind decisions made by the FMP Committee, RMS community and Board of Education was quality representation of the accumulated data. Through each phase of the process, participants were presented with data and information which they analyzed, discussed and developed recommendations.

Process

Committee members and the community were asked to provide insight behind the data that may influence development, employment and enrollment in the Roy area. Community members' insight is crucial in making strong recommendations in the FMP capital projects priorities that affect RMS.



DISTRICT DATA:

The data presented to partners and stakeholders during the FMP process included:

Enrollment History/Projections based on:

- Births
- Migrations
- Housing
- Programming Requirements
- Historical Enrollments

Community and School Profile based on:

- Demographics
- Educational programs
- Academic Achievements
- Financial Information

Educational Facility Assessments based on:

- Capacity/Utilization Studies
- Profiles
- Priorities
- Quantitative/Qualitative Analysis
- Facilities Assessment Database (FAD) information
- Code Review
- ADA compliance

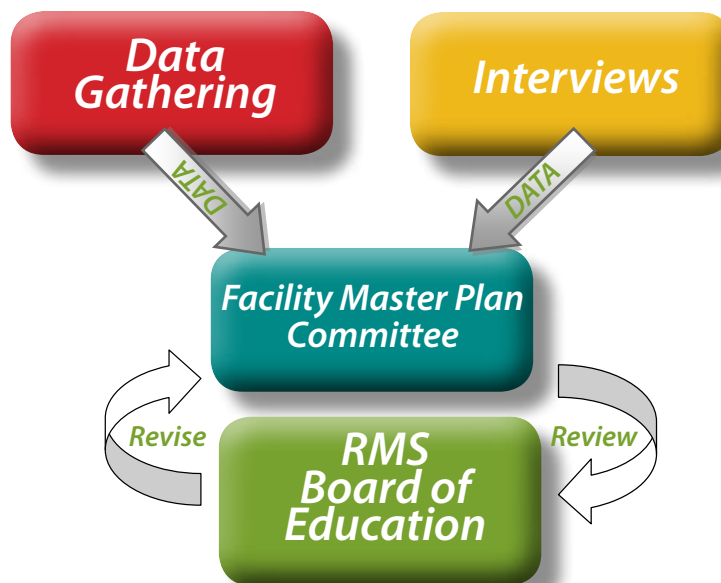
Process

FMP PROCESS OF PARTICIPATION:

GS Planning conducted interviews from RMS administration and staff. This information along with the data listed above was used by the FMP Committee as a basis for discussion of RMS facilities. The committee included a total of approximately 14 members from the State, District administration, faculty, department heads, and staff.

Initially, the FMP Committee had the task of reviewing information about the Roy combined school facility, understanding the requirements of a facility master plan and generating goals and recommendations for the District's facilities.

As the process advanced, the FMP Committee worked closely with the RMS School Board, reviewed all documents for accuracy, correlated all information acquired during the meetings and made a final recommendation to the RMS School Board. Ultimately, the School Board is responsible for approval of the final FMP.



FMP PRIORITIZATION SCHEDULE:

The following is a list of all meetings and agendas in the FMP process. Refer to Section 4 for the sign-in sheets and presentations of each FMP meeting.

April 23, 2014 - Superintendent Esquibel met with GS Planning to discuss process of FMP and the collection of information. Some information was collected and date was set for site walk-through and the first Advisory Committee meeting.

Process

June 25, 2014 - The FMP Advisory Committee meeting was held to provide information on the FMP process and the reasons for developing a FMP. The Committee also reviewed District facility needs.

The agenda for this meeting was:

FMP Process

- Data:
 - District Background Information
 - Capital Project Funding
- Discussion:
 - Roy Municipal Schools FMP Goals & Objectives
 - Roy Municipal Schools Issues, Concerns & Needs
 - Utilization at RMS, declining enrollment numbers and total square footage of existing facilities
 - Future considerations of re-purposing square footage
- Decisions:
 - FMP District Priorities and Recommendations

August 14, 2014 - The FMP Committee meeting to provide information on the FMP process and the reasons for developing a FMP. The Committee also reviewed District facility needs. The agenda for this meeting was:

- FMP Process
- Data:
 - District Background Information
 - Capital Project Funding
- Discussion:
 - Roy Municipal Schools FMP Goals & Objectives
 - Roy Municipal Schools Issues, Concerns & Needs
 - Utilization at RMS, declining enrollment numbers and total square footage of existing facilities
 - Future considerations of re-purposing square footage
- Decisions:
 - FMP District Priorities and Recommendations

Process

September 8, 2014 - The FMP Committee was held in conjunction with a Board meeting met to review data, discuss and make decisions about the RMS FMP. The agenda for this meeting was as follows:

Data:

- District Background Information
- Capital Project Funding

Discussion:

- Roy Municipal Schools FMP Goals and Objectives
- Roy Municipal Schools Issues, concerns and Needs
- Utilization at RMS, declining enrollment numbers and total square footage of existing facilities
- Future considerations of re-purposing square footage

Decisions:

- FMP District Priorities and Recommendations

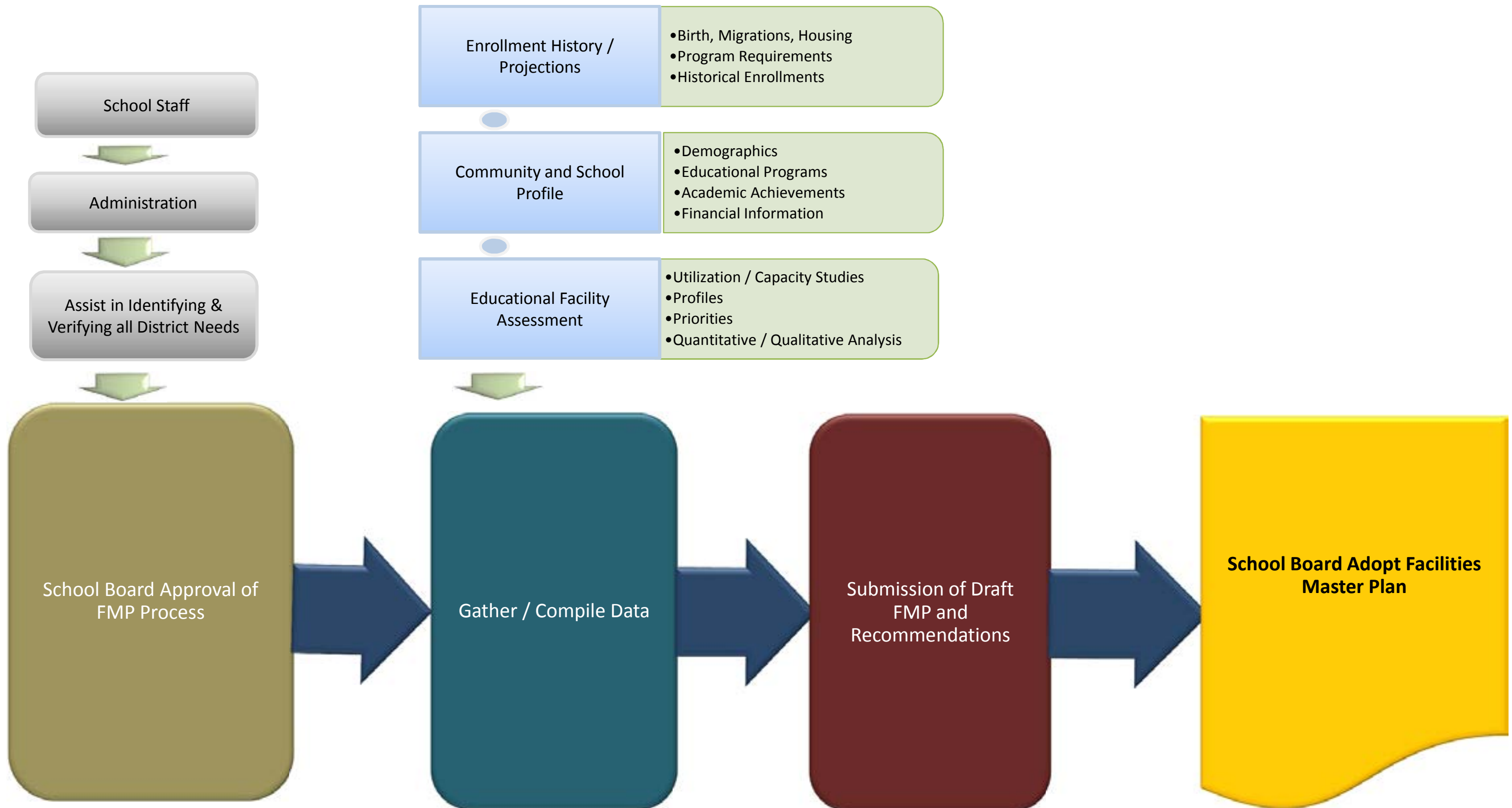
Conclusion

The process of participation for the RMS FMP reflects the level of commitment of the RMS community to its students. The District was encouraged to identify classrooms/educational spaces that were under utilized and work toward consolidating or combining some uses to reduce square footage that requires maintenance. This process was possible because of the groundwork of community engagement already established by the District. The FMP document contains the priorities, objectives and goals the committees put forth.

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**SECTION
1.2**

Process



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Acronyms/Definitions

Adq. Std. – Adequacy Standard	F – File Room
ACS – American Community Survey	FAD – Facility Assessment Database
AG – Agriculture	FCI – Facility Condition Index (the ratio of need repairs to current replacement value)
ADA – Americans with Disability Act	FIN – Finance Office
ANC – Ancillary	FMP - Facilities Master Plan
ART – Art	FO – Front Office
ATD – Attendance Office	FP – Free Play (area)
ATRM – Atrium	FS – Food Service
AUD – Auditorium	FZ – Freezer
AUX – Auxiliary	G – Girl’s Toilet
AV – Audio/Video (room, closet)	GSF – Gross Square Feet, or the sum of the net assignable square feet plus all other building area that is not assignable.
B – Boy’s Toilet	GYM – Gymnasium
BBER – Bureau of Business and Economic Research	HLTH – Health / Wellness
BKRM – Book Room	HS – High School
BLDG – Building	IA - Industrial Arts (shop)
BR – Boiler Room	J – Janitor’s / Custodial Closet
BKRM – Book Room	HL – Hall
BT – Building Trades (shop)	KIND – Kindergarten
Building Efficiency – Ratio - NASF/ GSF	KIT – Kitchen
BUS - Business	School
CATV – Cable Television	LA – Language Arts
CONF – Conference Room	LEA – Local Education Agency
COMP – Computer	LIB – Library
CAF – Cafeteria	LKRM – Lockers (room, area)
CLRM – Classroom	LNG – Lounge
CNC – Concessions	School
CNG – Changing Room	LOB – Lobby
COM – Communications (room, lab)	M – Men’s Toilet
COMP – Computer Lab	MACC – Maximum Allowable Construction Cost
CON – Conference	MT – Math
COR – Corridor	M – Mechanical
COUN – Counseling	MNT – Maintenance (room, area)
DD Program – Developmentally Delayed Program	MP – Multi-Purpose Room
DRRM – Dressing Room	N – Nurse
DW – Dish Wash (room, area)	NASF – Net Assignable Square Feet, or building area that can be assigned to specific task, not including building circulation, wall thickness, mechanical
E – Electrical	
EPSS – Educational Plan for Student Success	
ESL –English as a Second Language	
EQ – Equipment	
EVAL – Evaluation	

Acronyms/Definitions

equipment and toilet facilities

NMFCl – New Mexico Facility Condition

Index

O – Office

PE –Physical Education

PED – Public Education Department

PERM – Permanent building

PORT – Portable Building

PSCOC – Public School Capital Outlay
Council

PTR – Pupil to Teacher Ratio

PSFA – Public School Facilities Authority

PB– Press Box

REF – Refrigerator

RMS – Roy Municipal Schools

RES– Roy Elementary School

RHS – Roy High School

SCI – Science (room, lab)

SEAT – Seating (area)

SS – Social Studies

SF – Square Feet

SHWR – Shower (area)

SLP – Speech / Language Pathology

SPED – Special Education

SQFT – Square Feet

S/R – Secretary / Receptionist

SRVC – Service (area)

SRVG – Cafeteria Serving (room, area)

SS – Social Studies

State FCI – State Facilities Condition

Index

State ID – State Building Identification
Number

STG – Stage

STO - Storage

SUP – Supply (room, closet)

T – Toilet (unisex)

TARE – The area allowing circulation,
space for electrical, mechanical, bldg and
tech systems, toilets and wall thickness

V – Vault

VE – Vestibule

VOC – Vocational (room, lab)

W – Women’s Toilet

WAIT – Waiting (area, room)

WELD – Welding

WR – Work Room

WTS – Weight Room